

Gilliam, Allen

From: Gilliam, Allen
Sent: Wednesday, November 30, 2011 10:43 AM
To: north little rock ric roll
Cc: north little rock ed toland
Subject: AR0020303_North Little Rock Pretreatment Program Dec 2011 Audit Confirmation_20111129

Ric,

This is confirm ADEQ will be conducting an audit of your Pretreatment Program and an assessment of your Pollution Prevention activities beginning Tuesday morning, December the 6th ending with an exit interview sometime after lunch on Thursday, December the 8th.

- 1) Tuesday morning, your permitted industries' files will be reviewed.
- 2) Tuesday afternoon, the Audit Checklist will be discussed and updated as necessary from the previous audit conducted in November 2008. A work copy of this checklist should be reviewed and updated by you to expedite this portion of the audit. This office has updated this checklist as best I can and will provide you with my version of the "Work Copy" of the checklist.
- 3) Wednesday will be devoted entirely to conducting industry site visits verifying information you have in your files. Please ensure all of your permitted industries have a fairly comprehensive wastewater schematic flow diagram and process narrative on file.
- 4) Thursday morning, we'll wrap up any un-addressed items in the checklist or IU site visits. The remaining portion of that morning (possibly through lunch), I'll need time to prepare a draft required/recommended actions list for the final exit interview. During the final exit interview, an open dialogue may proceed to discuss any issues pertaining to the audit findings/recommendations.

If you have any immediate questions or comments, please feel free to contact this office.

Sincerely,

Allen Gilliam
ADEQ State Pretreatment Coordinator
501.682.0625

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